

Unit 4 Databases

Word	Definition	German
arrange (v)	to put things in a particular order or pattern	anordnen (Verb)
column (n)	numbers or words written under each other down a page	Spalte (Sub.)
customer (n)	someone who buys goods or services from a shop, company, etc.	Kunde (Sub.)
customer relations (n)	the part of a company that deals with customers' questions, problems, etc.	Kundenbeziehungen (Sub., Pl.)
data (n)	information or facts	Daten (Sub., Pl.)
data coding (v phr)	cleaning data and double-checking for faults and inconsistencies	Datencodierung (Sub.)
data collection (v phr)	gathering raw data which you want to process	Datenerfassung (Sub.)
data entry (v phr)	typing data into a database using a keyboard; entering data into a system	Dateneingabe (Sub.)
data sorting (v phr)	the process of electronically sorting data; arranging and systemising data	Datensortierung (Sub.)
data tabulation (v phr)	creating categories to organise data into relevant groups	Auswertung von Daten (Sub.)
data validation (v phr)	arranging data into table format so that it can be analysed	Datenprüfung (Sub.)
database (n)	a large amount of information stored in a computer system	Datenbank (Sub.)
enter (v)	to put information somewhere, such as into a computer	eingeben (Verb)
field (n)	a type of work that people are involved in	Feld (Sub.)
finance (n)	a department connected with the control of how money should be spent, especially in a company	Finanzen (Sub.)
format (n)	the way in which something is organised or designed	Format (Sub.)
human	the department in a company that	Personalabteilung

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resources (n)	deals with employing, training, and helping people	(Sub.)
marketing (n)	the department in a company that decides how to advertise a product, what price to charge for it, etc.	Marketing (Sub.)
problem (n)	something difficult that you have to deal with or solve	Problem (Sub.)
production (n)	the department in a company that makes things	Produktion (Sub.)
record (n)	information that you write down and keep so that you can look at it later	Aufzeichnung (Sub.)
remote (adj)	far away	entfernt (Adj.)
report (n)	a written or spoken description that gives people the information they need	Bericht (Sub.)
row (n)	a line of things next to each other	Reihe (Sub.)
sales (n)	the part of a company that deals with selling products	Verkauf (Sub.)
solution (n)	a way of solving a problem or dealing with a difficult situation	Lösung (Sub.)
spreadsheet (n)	a computer program that you use for showing and calculating lists of numbers	Tabellenkalkulation (Sub.)
stock management (n)	the department in a company that deals with managing the stock of a product	Lagerverwaltung (Sub.)
store (v)	to keep information in a computer	speichern (Verb)
table (n)	a set of numbers or facts that are arranged in rows	Tabelle (Sub.)