

1. Мовний рівень - A2-B1, відповідні лексичні одиниці *General English* не включено.
2. * = *Business terms*
3. ** = *Abbreviations and acronyms*
4. n = noun, v = verb, phr = phrase, phr v = phrasal verb, adj = adjective, adv = adverb

Unit 1 Working in IT (36)
alphanumeric (adj)
database administrator (phr)
internet security (phr)
minutes (n)
product launches (phr)
production facilities (phr)
provider (n)
suppliers (n)
support technician (phr)
teleconference (n)
to diagnose database (phr)
to design database (phr)
to diagnose problems (phr)
to have a problem (phr)
to look after computers (phr)
to write specification for software (phr)
videoconference (n)
* <i>advertise smth. (v)</i>
* <i>agenda (n)</i>
* <i>be responsible for smth. (phr)</i>
* <i>chairperson (n)</i>
* <i>chief accountant (phr)</i>
* <i>client (n)</i>
* <i>company profile (phr)</i>
* <i>discuss ideas and problems (phr)</i>
* <i>employ (v)</i>
* <i>have talks (phr)</i>
* <i>helpdesk supervisor (phr)</i>
* <i>job advertisement (phr)</i>

* <i>manufactures (n)</i>
* <i>online presentation (phr)</i>
* <i>project manager (phr)</i>
* <i>salary (n)</i>
* <i>to make decisions (phr)</i>
* <i>to supervise team (phr)</i>
* <i>to try to find solutions (phr)</i>
Unit 2 IT systems (50)
«maximize» button (phr)
«minimize» button (phr)
boot drive (phr)
booting (n)
byte (n)
check box (phr)
dialogue box (phr)
disconnect from (phr)
Ethernet (n)
Ethernet cable (phr)
external drive (phr)
filename (n)
graphical user interfaces (phr)
headphones (n)
icon (n)
internal components (phr)
just right-click (phr)
left-hand pane (phr)
license terms (phr)
menu (n)
microphone (n)
open source (phr)
partition (n)
partition (v)
product key (or serial number) (phr)
projector (n)
proprietary software (phr)
push (v)
radio button (phr)
reboot (v)
SATA socket

scroll bar (phr)
select (v)
speakers (n)
storage (n)
tab (n)
title bar (n)
USB port (n)
user account (phr)
vendor (n)
video camera (phr)
virtual reality goggles (phr)
webcam (n)
* <i>staff (n)</i>
** <i>BIOS (Basic input/output system)</i>
** <i>DIMM (Dual in-line memory module)</i>
** <i>gig (gigabyte)</i>
** <i>MHz (Megahertz)</i>
** <i>SATA (Serial Advanced Technology Attachment)</i>
** <i>SSDs (Solid state drives)</i>
Unit 3 Data communication (42)
accelerometer (n)
attachment button (phr)
«Back» button (phr)
bookmarks bar (phr)
bus networks (phr)
client-server relationship (phr)
delete (v)
dongle (n)
e-book reader (phr)
electronic communication system (phr)
email signature (phr)
enter a password (phr)
follow a link (phr)
forward (adv)

link (n)
mesh networks (phr)
post a comment (phr)
recipient's address (phr)
«refresh» button (phr)
«reply» button (phr)
request (n)
ring networks (phr)
search bar (phr)
spell checker (phr)
star networks (phr)
stream video (phr)
subject line (phr)
USB recharger (phr)
web addresses (phr)
* <i>consultant</i>
* <i>take part in a webinar</i>
** <i>ARPANET (Advanced Research Projects Agency Networks)</i>
** <i>ATM (Automated Teller Machine)</i>
** <i>BCC (Blind Carbon Copy)</i>
** <i>CC (Carbon Copy)</i>
** <i>e-book (electronic book)</i>
** <i>GPS (Global Positioning System)</i>
** <i>OCR (Optical Character Recognition)</i>
** <i>PIN (Personal Identification Number)</i>
** <i>URLs (Uniform Resonance Locators)</i>
** <i>VoIP (Voice over Internet protocol)</i>
** <i>Wi-Fi (Wireless Fidelity)</i>
Unit 4 Administration (48)
barcode (n)
cell (n)
check logs (phr)
check smth. out (phr v)
colon (n)

comma (n)
daily log (phr)
dash (n)
deploying software (phr)
disk crash (phr)
divide (v)
dot (n)
equals (n)
fields (n)
forms (n)
formula (n)
function (n)
graphics tablet (phr)
headset (n)
lock someone out of smth. (phr)
multifunction printer (phr)
multiply (v)
objects (n)
open/close bracket (v)
primary key (phr)
query the database (phr)
question mark (phr)
report (n)
reset password (phr)
retrieve a record (phr)
run smoothly (phr)
set up user accounts (phr)
setting permissions (phr)
slash (n)
stylus (n)
subtract (v)
sum (v)
tables (n)
to be up and running again (phr)
total number (phr)
touch screen (phr)
touchpad (n)
underscore (n)
unique (adj)
value (n)

worksheet (n)	* <i>software license (phr)</i>	speech-to-text (capability) (phr)	hyperlinks (n)	hang or freeze (v)
* <i>assistant (n)</i>	* <i>subscription pricing (phr)</i>	syncing (n)	hypertext (n)	have a virus (phr)
** <i>NAS (Network attached storage) device</i>	* <i>tiered pricing (phr)</i>	tagging (v)	legend (n)	insert DVD (phr)
Unit 5 Choice (44)	* <i>traditional pricing (phr)</i>	text-to-speech (phr)	milestone (n)	issue tracking system (phr)
2-D drawing tools	* <i>training cause (phr)</i>	threaded view (phr)	planning (v)	LAN connection (phr)
3-D drawing tools	* <i>warranty (n)</i>	Twitter (n)	print (v)	level (n)
4-D drawing tools	** <i>2-D (two-dimensional)</i>	user interface (phr)	project (n)	main activities (phr)
basic plan (phr)	** <i>3-D (three-dimensional)</i>	videophones (n)	release candidate (phr)	repair (v)
card reader (phr)	** <i>4-D (four-dimensional)</i>	* <i>announcement (n)</i>	requirements analysis (phr)	running slowly (phr)
dedicated hosting (phr)	** <i>CAD (Computer Aided Design)</i>	* <i>bricks and clicks (phr)</i>	rough plan (phr)	safe (adj)
dedicated hosting (phr)	** <i>CMS (Content Management System)</i>	* <i>bricks and mortar (phr)</i>	search ranking (phr)	short circuits (phr)
downtime (n)	** <i>CMS (Content Management System)</i>	* <i>bricks and mortar store (phr)</i>	send out (phr v)	support ticket system (phr)
electricity (n)	** <i>TCO (Total Cost of Ownership)</i>	* <i>collaborate (v)</i>	source code/code (phr)	teamwork (n)
file format compatibility (phr)	** <i>SaaS (software as a service)</i>	* <i>current issues (phr)</i>	take input (phr)	technical skills (phr)
forums (n)	Unit 6 Interactions (42)	* <i>delivery address (phr)</i>	the «off» switch (phr)	tier (n)
freeware (n)	archiving (v)	* <i>payment system (phr)</i>	the «save» button (phr)	saved (to be saved) (v)
host (v)	basic security features (phr)	* <i>policies and procedures (phr)</i>	the «send» button (phr)	save (v)
hosting service (phr)	comments feature (phr)	** <i>DRM (Digital Right Management)</i>	variable (n)	unplug from (phr)
internet service (phr)	control panels (phr)	** <i>EDI (Electronic Data Interchange)</i>	view (v)	* <i>backache (n)</i>
IP-address (phr)	cookies (n)	** <i>e-wallet (digital wallet)</i>	* <i>company blog (n)</i>	* <i>bill (n)</i>
least powerful (adj)	data compression (phr)	** <i>MCU (Multipoint Control Unit)</i>	** <i>ASP (active server pages)</i>	* <i>CV/Resume (n)</i>
memory card (phr)	dedicated room (phr)	** <i>NFC (New Field Communication)</i>	** <i>FAQs (Frequently Asked Questions)</i>	* <i>education and training (phr)</i>
minimum (n)	dedicated systems (phr)	Unit 7 Development (38)	** <i>My SQL (Structured Query Language)</i>	* <i>missing (n)</i>
option (n)	desktop systems (phr)	alpha testing (n)	** <i>PHP (hypertext preprocessor)</i>	* <i>position held (phr)</i>
presentation (n)	documents management system (phr)	approve (v)	** <i>SEO (search engine optimization)</i>	* <i>qualification award (phr)</i>
shared hosting (phr)	Dropbox (n)	be linked (phr)	Unit 8 IT solution (40)	* <i>to apply with CV (phr)</i>
spare battery (phr)	e-wallet/digital wallet (phr)	beta testing (phr)	accounting (n)	* <i>work experience (phr)</i>
to give advice (phr)	Facebook (n)	coding (v)	bloatware (n)	** <i>CV (curriculum vitae)</i>
transfer (n)	high-definition monitors (phr)	constant (n)	check the manual (phr)	** <i>DVD (digital versatile disc)</i>
uptime (n)	instant messaging (phr)	debug the code (phr)	clean up the server (phr)	** <i>RSI (Repetitive Strain Injury)</i>
USB cables (n)	integrate (v)	detail (v)	connection error (phr)	відповідні:
* <i>extended warranty (phr)</i>	local participants (phr)	dynamic (adj)	electric shock (phr)	архаїзми –
* <i>freelancer person (phr)</i>	mobile phone access (phr)	expected client approval (phr)	escalate (v)	неологізми –
* <i>freemium pricing (phr)</i>	remote control (phr)	extra feature (phr)	failure (n)	сленг –
* <i>guarantee (n)</i>	remote participants (phr)	feedback (n)	faulty (adj)	
* <i>purchase cost (phr)</i>	smartphone (n)	Gantt chart (n)	flat (adj)	

Всього 340 термінів

Підстави: Курс англійської мови Hill D. English for Information Technology: Level 2: Vocational English Course Book. Pearson Education ESL, England, 2015 – 80 p.; інструктивно-методичні матеріали Vocational English Teacher's Materials English for Information Technology 2. Pearson Education ESL, England.